

LAKE FORK HEALTH SERVICES DISTRICT

BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

The mission of the Lake Fork Health Services District is to serve the community with compassionate quality healthcare.

Today's Date is Tuesday, November 25, 2025

I. The regular monthly meeting of the Lake Fork Health Services District was called to order by Lynn McNitt at 9:04am.

II. Roll Call: In attendance were board members Lynn McNitt, Bob Downs & attending via Zoom Susie Arnold and Greg Olson. Also in attendance were Ann Treisman, Rachel Moore, & Sherry Huisman. Also via zoom were Jennifer Sanders (JFS), Giana Morero (Silver World), Roxanne Looper & Laura Neely. The recording secretary is Rachel Moore.

Board of Directors:

President: Lynn McNitt

Vice-President: Bob Downs

Secretary: Greg Olson

Treasurer: Katie Elkins

Board Member: Susie Arnold

III. Workshop

A. Strategic Plan-

1. Financial Viability (Lynn, Katie)- N/A
 - a. Review and update Strategic Plan:
 - i. 5 Year Projection prepared by JFS Discussion led to innovative ideas to generate revenue and create sustainable future:
 1. Interstate licensing for providers
 2. Scheduled 'anytime' visits with provider via telehealth
 3. Self-sustaining pharmacy
 4. Discuss future of home health, hospice care and community paramedic programs through LCAMC
 5. Use survey to determine plan of action for service we can provide
2. Employee Environment: - N/A
 - a. Review and update Strategic Plan:
 - i. Next Staff Meeting is December 10th at 0800.
 - ii. 2026 DRAFT Budget revised after mistakes found and retirement match at 3% can be added; but hesitant with gloomy 5 yr projection; BOD decided to wait until sale tax initiative discussion; Rachel to ask JFS about fair wages, merits, and COLA
3. Marketing Plan (Greg) -
 - a. Snowshoe Race on Saturday, February 28, 2026.
 - b. RE Hall reported that because we are not staffed 24/7, we can't put a sign on HWY 149
 - c. Next survey: do we want monthly, quarterly surveys?; the more frequent, the fewer questions

B. Board Member Committee Reports

1. Finance (Katie, Lynn, Ann, John, Rachel)
 - a. October Financial Report: see report from JFS
October Patient Counts
October 2024 Dental-77 October 2024 Medical - 247
October 2025 Dental-65 October 2025 Medical - 212
Pt counts going down may be a result of virtual appointments with other provider services, newer community may not know about LCAMC/LCDC
 - b. 2026 DRAFT Budget:
 - a. Rachel reviewed mistakes with Jason when he went over the 5-year projection. The Dental Wages spreadsheet had an employee's wage added twice into the total wages and the total patient income was less in 2025 than it was in 2025. The formulas have been corrected and the budget looks much different.
 - i. There is a surplus of \$15,000 that can be used to pay a 3% retirement match.
 - ii. Amanda Fender, PA has requested to be bought out of her Taos clinic as early as March. We can offer her April and 50% of the buyout (a 50% match request will need to be sent to the Endowment Fund). The amount is prorated and Amanda will not know actual amount until she puts in her 90 days.
 - c. Discuss Workshop with Janice Welborn: The workshop has been scheduled for Saturday, January 31st. Please assume 9:00am-5:00pm
 - a. Sales Tax initiative
 - b. Why are we asking for an increase?
 - c. What are we asking for (.75% or more)?
 - d. What is the difference in asking for a Mill Levy increase?
 - e. Tie into Strategic Plan
2. Personnel (Lynn, Rachel): Annual Evaluations moved to December
 - a. Sherry Huisman Annual Eval
 - b. Rachel Moore Annual Eval
3. Business Development (Lynn, Greg):
 - a. IT Support: Based on need to get IT support, an email was distributed and WSB was chosen to be the vendor. There will be a charge of \$19,320 (\$15000 for the retainer fee and \$4,320 for the RMM/EDR) January 2026. The RMM is Remote Management and Monitoring service and helps WSB diagnose problems before they occur as well as perform patching, updates and remote control for users when needed. The EDR is Endpoint Detection and Response client using SentinelOne. This is an antivirus on steroids in the event of an issue it can stop and remediate the issue before the user knows what's going on as well as stop potential ransomware. Typically, cyber security insurance sees an EDR like SentinelOne and sometimes lowers premiums.
 - b. Propane Provider 2025-2026: Rachel attempted to receive 2025-2026 contract information from Ferrell and JC Propane as early as August (though this is late in the sign-up season). Ferrell didn't get back to me until 11/06/2025. Based on the deadline, Rachel again sent out an email asking the BOD for direction and JC Propane was chosen at \$1.99 including employees of LFHSD (which had been rescinded in 2022).
 - c. Total Program Evaluations: see included reports; overall, reports are more positive
4. Community Relations (Greg & Susan):
 - a. Scheduled for Feb 28, 2026
 - b. Greg is working on T-shirt design, should be completed in next 2 weeks
 - c. Coordinate with Chamber for items borrowed previously, marketing
 - d. Create Eventbrite account for LCAMC
 - e. Be ready to hit the ground running in Jan with promotional materials and registration

- f. Lynn requested budget from previous years and will request money from Lodging tax for marketing to help cover costs
- 5. Facility Maintenance (Rachel, Danny):
 - a. Groundworks came in for the annual inspection. See report for additional leveling need in the FarSide. There are 2 quotes. One for the full works and one that only includes the direst areas. The work done in the clinic is stable and shows no signs of movement.
 - b. A gala was suggested to help offset costs of expensive capital projects

C. Executive Director's Report:

- 1. Our Mobile Integrated Health/Community Paramedic Pilot Program began Oct 2. We have received great feedback. Surprisingly, patients have expressed not wanting a familiar face (LCAMC or HCEMS personnel) to come with the DCAD Provider.
- 2. Staff and BOD received T-shirts and staff received jackets (CO 500 Charity Fund donation)
- 3. ID badges are in the works (Corrigan-Goddard donation)

D. Medical Director Report: time change to accommodate night shift schedule; beginning earlier would be very helpful; Greg will send Rachel meeting information for another board he's on

E. Dental Director: - N/A

F. Any other items: -

- 1. Move the December BOD Meeting to Tuesday, December 8th at 0900 to meet the Budget submission deadline of December 15th.

IV. MEETING- workshop closed at 11:33am

A. Consider motion of any updates and approve the meeting agenda. *Move the annual evaluations for Sherry and Rachel to December*

Motion: Bob Downs

Second: Greg Olson

Vote: all vote yes

Motion: carries

B. Consider motion to approve 2026 Budget.

Motion: Bob Downs

Second: Greg Olson

Vote: all vote yes

Motion: carries

C. Consider motion to approve IT Support Vendor.

Motion: Greg Olson

Second: Bob Downs

Vote: all vote yes

Motion: carries

D. Consider motion to approve Propane Provider for 2025-2026 Contract Season.

Motion: Greg Olson

Second: Bob Downs

Vote: all vote yes

Motion: carries

E. Consider motion to approve minutes from prior meeting 10/28/2025.

Motion: Bob Downs

Second: Greg Olson

Vote: all vote yes

Motion: carries

CITIZEN COMMENTS FROM FLOOR: - N/A

VI. Adjourn.

The meeting is adjourned at 11:38am. Next regular Board meeting will be on Tuesday, December 8, 2025, at approximately 9:00 am in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

Lynd McWitt 12/8/25
(President) Date

Rachel 12/8/25
(Secretary) Date
(Recording Secretary) Date