

LAKE FORK HEALTH SERVICES DISTRICT

BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

The mission of the Lake Fork Health Services District is to serve the community with compassionate quality healthcare.

Today's Date is Tuesday, July 29, 2025

- I. The regular monthly meeting of the Lake Fork Health Services District was called to order by Lynn McNitt at 8:59 am.
- II. **Roll Call:** In attendance were board members Lynn McNitt, Susan Arnold, Bob Downs, Katie Elkins and Greg Olson. Also in attendance were Rachel Moore and Sarah DeCristino and via Zoom David Green and Sherry Huisman. The recording secretary is Sarah DeCristino.

Board of Directors:

President: Lynn McNitt
Vice-President: Bob Downs
Secretary: Greg Olson
Treasurer: Katie Elkins
Board Member: Susan Arnold

III. Workshop

A. Annual LFHSD Audit with David Green

1. David Green made changes to the previous year's report due to it not being done properly.
2. Need to follow up on checks and deposits not clearing in a timely manner.
3. Balance sheet needs to be cleaned up monthly.
4. LFHSD has one year of operating expenses on hand.

B. Discuss approval of BOD offices for POA registration for Dr. Ann Treisman per DEA regulations.

1. Lynn stated that they are on the last stage of getting Dr. Ann Treisman approved

C. Strategic Plan-

1. Financial Viability (Lynn, Katie)-
 - a. Review and update Strategic Plan:
 - i. Letter to Hinsdale County Board of County Commissioners: Because LFHSD is a Special District, we cannot receive revenue directly from Lodging Tax.
 1. Discussion about the lodging tax and what would be best for LFHD if they should step down from the lodging tax request or continue to move forward. It was decided to announce that we are stepping down at the Commissioner's meeting on Wednesday July 30, 2025
 - ii. Rachel sent two contract renegotiation letters (initial request and counteroffer) to UHC based on advice from Alice with JFS.
 - iii. Dispensary cost analysis report came back favorably. Discussed increasing prescription fill fee from \$8 to \$10 and tiering the prescription prices to cover cost of wasting expired meds, overhead and replacement costs.

2. Employee Environment:

- a. Review and update Strategic Plan: Recruiting and Retention Committee met on June 25th at 11:30am. Shondeck doesn't have any better rates than CEBT; Sherry met with True North Thursday, July 24 & will meet with CEBT in August to discuss 2026 options. Malinda reported that \$35K sign-on bonus distributed over a specified number of years is becoming standard for providers in RHC. Ryan Weeks, CRA rep, met with staff Tue, 7-15 to discuss 457(b) retirement plan. We will not move forward with the 401A retirement plan due to the budget.

3. Marketing Plan (Greg) See attached Marketing Packet

- a. Review and update Strategic Plan: see attached marketing report
 - i. Community Survey Results. See packet for results
 - 1. Provides BOD with language for campaign and talking points; services most important to community will require more funding and or staff; an additional opportunity to request donations from those that cannot vote, but are interested in helping LFHSD provide additional services
 - 2. Katie will talk with Lake City Community School to see what their plans are for the Short Bus and if it would be a great opportunity for the Medical Center to use for transportation. Katie will look into the overall possible cost of having the Short Bus.
 - 3. Website is still not up to the new ADA Mandates
 - a. Currently looking for new IT personnel

B. Board Member Committee Reports

1. Finance (Katie, Lynn, Ann, John, Rachel)

- a. May Financial Report: See attached JSF Reports.

June Patient Counts

June 2024 Dental- 28 June 2024 Medical - 262

June 2025 Dental- 62 June 2025 Medical – 325

~~b. Capital Authorization 25-002 ECG Machine Replacement~~

2. Personnel (Lynn, Rachel): Review Administrative Policies

- a. Change review dates to 7/29/2025

- i. ADMIN 15 will add a complaint/grievance that needs to be responded to within 24 business days letting the individual know that we did receive the complaint and will get back to them after an investigation has taken place into account the findings.
- ii. ADMIN 16 changed the response time with CORA that we have 3 days to comply to individual, why or why not we will make copies as requested. The fee scale will be updated to \$41.00 an hour and .25 a page.
- iii. ADMIN 19 Non-negotiable prices for conference room rentals except if you are EMS or Lake City Medical Center Endowment Fund meetings. Remove the top line on the second page.

- iv. ADMIN 23 remove Dr. Gattis and Bob Downs name and add Dr. Ann Treisman

- b. Operational Policies 8 and 9 were reviewed by Dr. Treisman and Jennifer Hernandez. The only correction was to remove the old inventory supply program from OPER 8. Review dates will reflect 7/29/2025 and OPER 8 will have a revised date of 7/29/2025.

3. Business Development (Lynn, Greg): none

4. Community Relations (Greg & Susan):

- a. Bob discussed an opportunity for medical professionals to earn extra money by working at the Wine and Music Festival at a First Aid 'booth' or area.

5. Facility Maintenance (Rachel, Danny): none

C. Executive Director's Report: N/A

D. Medical Director Report: N/A

E. Dental Director: N/A

F. Any other items:

1. BOD Pictures for website
 - a. Greg will add pictures to the website once it is back up.
2. Very nice FB post from Mark Mitchell as well as encouraging comments from others. Well done LCAMC staff!

IV. MEETING- workshop closed at 11:30 am

A. Consider motion of any updates and approve the meeting agenda. *Remove Item D and add to remove the lodging tax request*

Motion: Greg Olson

Second: Susan Arnold

Vote: all vote: Yes

Motion: Approved

B. Consider motion to approve 2024 LFHSD Audit.

Motion: Katie Elkins

Second: Greg Olson

Vote: all vote: Yes

Motion: Approved

C. Consider motion to approve LFHSD BOD Offices. *President: Lynn McNitt, Vice-President: Bob Downs, Secretary: Greg Olson, Treasurer: Katie Elkins, Board Member: Susan Arnold*

Motion: Susan Arnold

Second: Greg Olson

Vote: all vote: Yes

Motion: Approved

D. Consider motion to approve Capital Authorization 25-002 ECG Replacement. *Remove LFHD from the Lodging Tax request for 2025*

Motion: Bob Downs

Second: Susan Arnold

Vote: all vote: Yes

Motion: Approved

E. Consider motion to approve Administrative Policies. *With changes discussed*

Motion: Katie Elkins

Second: Bob Downs

Vote: all vote: Yes

Motion: Approved

F. Consider motion to approve OPER 8 and OPER 9 Policies. *With change discussed*

Motion: Susan Arnold

Second: Bob Downs

Vote: all vote: Yes

Motion: Approved

G. Consider motion to approve minutes from prior meetings- 06/30/2025.

Motion: Bob Downs

Second: Katie Elkins

Vote: all vote: Yes

Motion: Approved

V. CITIZEN COMMENTS FROM FLOOR: N/A

VI. Adjourn.

The meeting is adjourned at 11:35am. Next regular Board meeting will be on Tuesday, August 26, 2025, at approximately 9:00 am in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

Lynne McNitt

(President)

8/5/2025

Date

(Secretary)

Sarah DeGrasso

(Recording Secretary)

Date

8/5/2025

Date