

LAKE FORK HEALTH SERVICES DISTRICT

BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

The mission of the Lake Fork Health Services District is to serve the community with compassionate quality healthcare.

Today's Date is Tuesday, March 26, 2024.

I. The regular monthly meeting of the Lake Fork Health Services District was called to order by Lynn McNitt at NOT RECORDED.

II. Roll Call: In attendance were board members Lynn McNitt, Hector Gomez (late), Jordan Kaminski, & Greg Olson. Also in attendance were Greg Levine, Rachel Moore and Bob Downs. Those in attendance via Zoom were Ann Treisman, Sherry Huisman, and Kate Hopson. The recording secretary is Rachel Moore.

Board of Directors:

President: Lynn McNitt

Vice-President: Jordan Kaminski

Secretary: Hector Gomez

Treasurer: Katie Elkins (excused absence)

Board Member: Greg Olson

III. Workshop

A. Executive Director Report-

1. Financials-

- a. Review of Feb Financials & patient Count: Katie was absent so Rachel only went over the patient counts.
 - i. Dental Feb 2023 44 Feb 2024 32
 - ii. Medical Feb 2023 148 Feb 2024 218
- b. Grants Update
 - i. CO Trust Community Resilience Initiative turned in and awaiting notification as early as May 31st. \$318,000 30-month grant.
 - ii. Rocky Mountain Health Foundation Workforce Development Grant: provides one-year Program Grants up to \$50,000 specifically for expanding the healthcare workforce.; includes tuition, supplies, paid internship, housing stipend, travel stipend, and professional supervision for licensure; due March 31st
 - iii. CO Rural Health Center Seed Grant: to help pay for costs associated with Health Fair. Rachel will start this application once finished with the RMHF grant application.
- c. Capital Authorization 2024-002 Medixsafe: this will increase security to access narcotic medication.
 - i. Snowshoe race financial report: Shirts (44) \$748 at Off Center Design, \$785.24 for registrations, Rachel forgot to include award costs.

2. Business Development-

- a. **Review EMS Agreement:** rather than itemize a percentage, and send a quarterly invoice, send one invoice in January for the agreed upon amount (\$40,000)
- b. **Greg Levine:** requesting to rent the storage closet area of the Zeller Wellness side for one of two options for approximately 2 years. This would allow for overnight storage of a body or two bodies when the coroner is unable to drive to the morgue/hospital. Rachel will need to inquire of the attorney for help with a contract and any legal and or chain of custody considerations.

3. Community Relations

- a. Highway Clean-up: Greg Olson suggested picking a date to schedule every year. May 19th at 0900 was chosen. The third Sunday or the Sunday after Mothers' Day.

4. Personnel-

- a. Melody Crump requested financial assistance for nursing school. She acquired loans and is requesting \$2,269 by May and \$1,514 by Sept 2024. She also is reaching out to the Endowment Fund and has applied to Gunnison County Election Association and can get 60% paid back and 80% paid back after two- and three-years employment at the same Rural Health Clinic. Discussion was had around providing education financial assistance to employees and contracts or agreements for payback or length of employment after certification/graduation; this would be an incentive to employment.
- b. Administrative Assistants' Day April 24
- c. Review Behavioral Health Specialist Job Description: This is in preparation for the Mental & Behavioral Health Specialist position. Will need to be credentialed, but because the position is grant funded, it isn't as necessary for the person to be licensed to begin.
- d. Recruiting Report:
 - i. APP: Dr. Treisman and Rachel interviewed Amanda Sargent. Her acceptance will be contingent on LCAMC acquiring the HPSA (Healthcare Professional Shortage Area) designation. Whitney is scheduled to come for a site visit April 11-13.

B. Board Members Report-

- a. **Lynn:**
- b. **Jordan:**
- c. **Katie:**
- d. **Hector:** the generator works without the control panel; there's a wiring issue. The heat tape system has a short so a new system was purchased and will be installed when the weather permits. Hector and Pam discussed purchasing a generator to loan to LCAMC until the grant generator is installed or indefinitely if the grant falls through. Rachel will need to inquire with the SDA and or attorneys to see if this is acceptable.
- e. **Greg:**

C. Special Committees Report

- a. **Financial Viability (Lynn & Katie):** have not met
- b. **Marketing Plan (Greg):** has been working with Rahcel on several projects [Boundaries class (newspaper ad, flyer, FB post, website, and video), trifold brochure, FB posts (Boundaries class, job postings, pots on LC Locals and LCAMC.net, updated hours, looking into other areas to post)], attended the first of hopefully many community classes, future items include: binder ad, health fair, community classes/events, & recruiting events. Requested the Strategic Plan be included on the April agenda.
- c. **Employee Environment (Jordan & Bob):** they have been helping Melody prepare her requests.

D. Medical Director Report:

- a. COPIC to have malpractice insurance available to PRN providers. One possible PRN APP may have chosen to help if we had offered to have coverage.
- b. Narcotics Policy: this will help cover liability and looking to partner with a pain management specialist.
- c. Consideration of second MD for summer PRN work. Dr. Treisman is unsure if there is a need to have two doctors to assist with PRN coverage.

E. Dental Director: the dental scanner training is tomorrow, and Rachel notified Grant at Silver World.

F. Any other items-

IV. MEETING- 10:42AM

- A. Consider motion of any updates and approve the meeting agenda.** *Remove item C and add F. Consider motion to approve first semester of nursing school for Melody Crump.*

Motion: Greg Olson

Second: Jordan Kaminski

Vote: all vote yes

Motion carries

- B. Consider motion to approve Capital Authorization 2024-002 Medixsafe.**

Motion: Hector Gomez

Second: Greg Olson

Vote: all vote yes

Motion carries

- C. Consider motion to approve EMS Agreement.** *Add to April Agenda*

Motion:

Second:

Vote: all vote

Motion

- D. Consider motion to approve Behavior Health Specialist Job Description.**

Motion: Jordan Kaminski

Second: Greg Olson

Vote: all vote yes

Motion carries

- E. Consider motion to approve minutes from prior meeting- 2/27/2024.** *A.1. should read 'review 2023', approval of signers was left out, term limits in By Laws wording refers to offices not seats and is fine.*

Motion: Hector Gomez

Second: Greg Olson

Vote: all vote yes

Motion carries

- F. Consider motion to approve the first semester of nursing school for Melody Crump.** *This will be reimbursement and require an employee contract.*

Motion: Jordan Kaminski

Second: Greg Olson

Vote: all vote yes

Motion carries

VI. CITIZEN COMMENTS FROM FLOOR:

VII. Adjourn.

Meeting is adjourned at 10:48AM. Next meeting will be on Tuesday, April 30, 2024, at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

(President)

Date

(Secretary)

Date

(Recording Secretary)

Date