

LAKE FORK HEALTH SERVICES DISTRICT

BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

The mission of the Lake Fork Health Services District is to serve the community with compassionate quality healthcare.

Today's Date is Tuesday, August 27, 2024.

I. The regular monthly meeting of the Lake Fork Health Services District was called to order by Jordan Kaminski at 8:31am.

II. Roll Call: In attendance were board members Jordan Kaminski, Hector Gomez, Katie Elkins, & Greg Olson. Also in attendance were Sherry Huisman, Bob Downs, & Rachel Moore. The recording secretary is Rachel Moore. Those in attendance via Zoom were Dr. Ann Treisman.

Board of Directors:

President: Lynn McNitt

Vice-President: Jordan Kaminski

Secretary: Hector Gomez

Treasurer: Katie Elkins

Board Member: Greg Olson

III. Workshop

A. Hoskin Farina & Kampf Attorneys visit

B. Strategic Plan-

1. Financial (Lynn, Katie)-

- a. Review & update Strategic Plan
- b. JSF Update: Malinda, Cindy and Rachel all met with Kelly Johnson. Still in first phase, Rachel should be receiving an email with updates to their initial findings.

2. Personnel (Jordan):

- a. Review and update Strategic Plan: Jordan made it to the staff meeting and offered to help Rachel with recruiting process.

3. Marketing Plan (Greg)

- a. Review and update Strategic Plan: See packet; can also help with recruiting

B. Board Member Committee Reports

a. Finance (Katie, Lynn, Ann, John, Rachel)

- i. Q2 Financial Report: Katie is keeping an eye on several line items and is hopeful that everything will continue to look really good.

July Patient Counts

June 2023 Dental 52

June 2023 Medical 418 (covid test line out back)

June 2024 Dental 72

June 2024 Medical 357

- ii. Discuss COLA: this has been 4% the last two years; Greg suggested looking at whole picuure and consistency is key; several ideas were discussed and decided to table until the September meeting; Rachel and Katie will meet to look at the budget for increase, COLA and FT admin assistant position.

- iii. Review Capital Authorization 2024-007: Brident Diode Laser: See attached

b. Personnel (Lynn, Jordan, Rachel)

- i. Review Operational Policies were sent via email and reviewed prior to the meeting. Rachel will make changes discussed and confirm with Dr. Treisman on a couple that are more specific.

c. Business Development (Lynn, Greg)

- i. Discuss the Dixon Rental: Cay Welch reached out to Hector and she may be moving in when the rental is ready in another 6 weeks.
- ii. Review Fitz Ilias Contract: Katie suggested using the Behavioral Health account to pay for this. They offer a very robust package that includes billing, policies, and support for medications that are beyond the scope of our Providers. The attorneys made some comments regarding their concerns for the contract and suggested we get a better idea of how the billing would work; make sure it's economical for LCAMC and then they'd make suggestions for the contract.
- d. Community Relations (Katie, Greg): NA
- e. Facility Maintenance (Hector, Danny, Rachel)- Rachel spoke with Darrin Hardy and he's not available to help at this time, he does not have insurance; Hector was able to trim the low hanging branches of the neighbors tree on the south side of the parking entrance, he is waiting to stain the fence until the wood is dry; he suggested reaching out to Phil Graham to see if there are any other grants to fund a better generator.

C. Executive Director's Report:

- a. Recruiting Report:
 - i. APP: Dr. Treisman spoke with Bree and says we can move forward to hire her on. Rachel called her and offered her the position, but she was not able to accept until she knew that she would not be responsible for every Saturday; Sherry is willing to trade some Saturdays for Mondays.
 - ii. FT/PT RN or LPN: Storm Gozolla was hired and started full time 08-26-2024.
 - iii. Admin Assistant: the job has been re-posted on the website, FB and Silver World
- b. HPSA Application Report: we were approved!

D. Medical Director Report:

Need to revisit Saturday hours now with hiring Storm and Bree.

Fitz Ilias updates and funds request.

Once HPSA designation was approved, she reached back out to Amanda Sargent one more time, but they bought a house and plan to move to Taos, will keep lines of communication open for some PRN work.

E. Dental Director: see Capital Authorization Request

F. Any other items- NA

IV. MEETING- 10:47AM

A. Consider motion of any updates and approve the meeting agenda.

Motion: Greg Olson

Second: Hector Gomez

Vote: all vote yes

Motion carries

B. Consider motion to approve Capital Authorization 2024-007: Brident Diode Laser.

Motion: Greg Olson

Second: Hector Gomez

Vote: all vote yes

Motion carries

C. Consider motion to approve Operational Policies with changes and clarifications discussed.

Motion: Greg Olson

Second: Hector Gomez

Vote: all vote yes

Motion carries

D. Consider motion to approve Fitz Ilias Contract. Move to September meeting.

Motion:

Second:

Vote: all vote

Motion

E. Consider motion to approve minutes from prior meeting- 7/30/2024 with the change of date.

Motion: Hector Gomez

Second: Katie Elkins

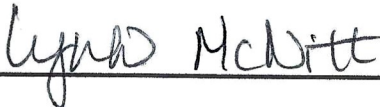
Vote: all vote yes

Motion carries

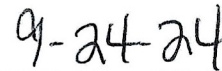
VI. CITIZEN COMMENTS FROM FLOOR:

VII. Adjourn.

Meeting is adjourned at 10:50AM. Next meeting will be on Tuesday, September 24, 2024, at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

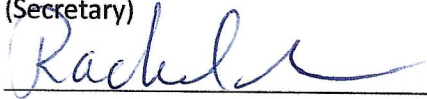


(President)

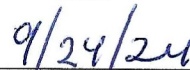


Date

(Secretary)



Date



(Recording Secretary)

Date