

**LAKE FORK HEALTH SERVICES DISTRICT
BOARD OF DIRECTORS- REGULAR MONTHLY MEETING**

The mission of the Lake Fork Health Services District is to serve the community with compassionate quality healthcare.

Today's Date is Thursday, November 30, 2023.

I. The regular monthly meeting of the Lake Fork Health Services District was called to order by Lynn McNitt at 1:02PM.

II. **Roll Call:** In attendance were board members Lynn McNitt, Katie Elkins & Jordan Kaminski. Also in attendance were Bill Gattis, Rachel Moore, and Dan McGee. Also in attendance via Zoom were Bob Downs and Bernie Krystyniak. The recording secretary is Rachel Moore.

Board of Directors:

President: Lynn McNitt
Vice-President: Jordan Kaminski
Secretary: Hector Gomez
Treasurer: Katie Elkins
Board Member:

III. Workshop

A. Executive Director Report-

1. Financials-

a. October Financials & Patient Count

i.	Medical 2023	250	2022	219
ii.	Dental 2023	63	2022	68

Katie went through the Budget v Actuals and reported line items that have or may go over the budgeted amount. (Dental wages and expenses, advertising, dues and subscriptions, building maintenance, supplies). There is \$36,000 remaining in total expenses.

- b. 2024 DRAFT Budget: Due to the Proposition HH failing and Governor Polis changing the proposition so he can push it through without a vote, we are unable to approve the 2024 Budget. The deadline for approval is January 10th, 2024. Dr. Gattis suggested going to a three-day work week. Fiber will be added after approval of fiber option.
- c. 2024 Workers' Compensation Renewal: see attached.
- d. Visionary Fiber Options: Jim sent a breakdown to try to help us understand the charges as well as his recommendation.
- e. EMS Security Upgrades: see attached quotes from Jim for security cameras and Jasper for biometric keyless entry points. The board discussed the possibility of reducing the number of cameras to reduce redundancy; remove the garage door keypads in the front and only use the rear door entrance; biometric keypads should work well since they are inside.
- f. Revised 23-009 Horiba Capital Authorization: Rachel misread the promotional email that was sent initially; the price listed was for tax savings, not actual price of agreement. See attached Promotion with actual price. Our yearly cost would be approximately \$5160 for the Micros 60.
- g. Tiger Electric Quotes: because it had been more than 60 days, they had to re-visit and re-do the heat tape quotes; see attached. It is now \$5,000 more to do just the EMS area and just a little less (\$385) to do the entire replacement. While he was here, he offered to give us a quote to replace every light fixture with LED lights. This would eliminate the need to replace the lights and ballasts. We are replacing 3 ballasts this month for around \$180. These are the first to go out since the ribbon cutting on 2011. Lights are replaced much more frequently, about once a year and cost

around \$9 each. Jasper said this is something he can do for half the cost. Rachel reached out to Jasper to see if this was something he could fix.

2. Business Development-

3. Community Relations-

- a. Snowshoe Race: Rachel has already submitted the Special Use Permit to the Hinsdale Board of County Commissioners for February 24, 2024. She had a meeting with Kate to go over the planning. She suggests a split of 60/40 with HC/LC Chamber of Commerce. Kate will be setting up the Eventbrite registration and marketing the event. Lake City Community School will sell food as DC trip fundraiser.

4. Personnel-

- a. Review Emergency Operations Plan
- b. Recruiting Report (see spreadsheet)
 - i. MD position: The redline Employment Agreement was received from the attorney and added to the BOD packet late; Ann is able to come to Lake City next week to sign paperwork; Rachel will reach out to schedule the meeting.
 - ii. APP: BOD discussed not filing this position right away while budget is in need of beefing up for sustainability
 - iii. Dental Assistant position is still open; has been posted in multiple classifieds with no return; Bonnie Curtis resigned Sunday, November 26th; Dr. Quigley will work with Rachel on an add and he'll ask Cay if she knows anyone

5. SDA Manual Review-

B. Board Members Report-

- a. Lynn- met Ann Terry at the Colorado Government Finance Officer Conference; she said Rachel was going a great job; the EOC Zoom Room upgrade at LCAMC is happening as this BOD meeting is taking place thanks to a grant Phil Grahm found and a matching payment with Hinsdale County and LCAMC.
- b. Jordan
- c. Katie
- d. Hector

- C. Medical Director Report** – thank ed the BOD for the work, patient interaction has ben gratifying; we've worked through some tough times; will be in the GVH system and will support us in any way he can; GVH CEO brought up the idea of looking into the possibility of taking on LCAMC as part of the GVH system if we ever were in a bad financial situation; we've had the good fortune of finding people that will work for what we can afford, but we need to take a hard look at improving the salary/wages for sustainability; advocated the 4 day work week with a plan of re-doubling efforts to find an APP and possibly use a professional recruiter.

D. Dental Director

E. Strategic Planning Update

F. Any other items-

- a. December Board Meeting/~~Budget approval deadline~~: December 19th at 0830 at LCAMC rather than December 26th.

IV. MEETING- 3:17pm

- A. Consider motion of any updates and approve the meeting agenda.** *Add L. Accept Hunter Lear's resignation, postpone 2024 Draft Budget, & table heat tape replacement*

Motion: Katie Elkins
Second: Jordan Kaminski
Vote: all vote yes
Motion carries

B. Consider motion to approve 2024 DRAFT Budget

Motion:
Second:
Vote:
Motion

C. Consider motion to approve 2024 Workers' Compensation Renewal

Motion: Katie Elkins
Second: Jordan Kaminski
Vote: all vote yes
Motion carries

D. Consider motion to approve Fiber Option. Approve option 1 \$355 + \$25/mo

Motion: Jordan Kaminski
Second: Katie Elkins
Vote: all vote yes
Motion carries

E. Consider motion to approve EMS Security Upgrades. Suggest changes to remove garage keypads and no cameras on the front of the garage; reduce redundant video coverage; request new quote and Rachel will email the BOD

Motion: Jordan Kaminski
Second: Katie Elkins
Vote: all vote yes
Motion carries

F. Consider motion to approve 23-009 Horiba Capital Authorization.

Motion: Katie Elkins
Second: Jordan Kaminski
Vote: all vote yes
Motion carries

G. Consider motion to approve Heat Tape Replacement.

Motion:
Second:
Vote:
Motion

H. Consider motion to approve Dr. Ann Treisman contract. Rachel will accept all attorney redlines, email Ann and set up an appointment with her next week

Motion:
Second:
Vote: all vote yes

Motion carries

I. Consider motion to approve Emergency Operations Plan.

Motion:

Second:

Vote:

Motion

J. Consider motion to approve changing December's Board Meeting Date. *December 19th at 8:30am at LCAMC rather than December 26th.*

Motion: Jordan Kaminski

Second: Katie Elkins

Vote: all vote yes

Motion carries

K. Consider motion to approve minutes from prior meeting- 10/31/2023.

Motion: Katie Elkins

Second: Jordan Kaminski

Vote: all vote yes

Motion carries

L. Consider motion to approve Hunter Lear's resignation. *Accepted as of November 30th, 2023 Rachel will post a vacancy on the website and social media and in silver World.*

Motion: Katie Elkins

Second: Jordan Kaminski

Vote: all vote yes

Motion carries

VI. CITIZEN COMMENTS FROM FLOOR:

VII. Adjourn.

Meeting is adjourned at 3:22pm. Next meeting will be on Tuesday, December 19, 2023, at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

Lynn McNitt
(President)

12-19-23
Date

Katie Elkins
(Secretary)

Dec/19/23
Date

Rachel
(Recording Secretary)

12/19/23
Date