

## LAKE FORK HEALTH SERVICES DISTRICT

### BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

*The mission of the Lake Fork Health Services District is to serve the community with compassionate quality healthcare.*

Today's Date is **Wednesday, November 27, 2024.**

I. The regular monthly meeting of the Lake Fork Health Services District was called to order by Lynn McNitt at 8:36am.

II. **Roll Call:** In attendance were board members Lynn McNitt & Katie Elkins. Greg Olson was in attendance via Zoom. Also in attendance were Rachel Moore, Bob Downs, Ann Treisman, and Jennifer Hernandez. The recording secretary is Rachel Moore.

#### Board of Directors:

**President:** Lynn McNitt

**Vice-President:**

**Secretary:** Hector Gomez

**Treasurer:** Katie Elkins

**Board Member:** Greg Olson

#### III. Workshop

##### A. Strategic Plan-

###### 1. Financial (Lynn, Katie)-

- a. Review & update Strategic Plan: Rachel will re-send a list that Robin (JSF) sent so Katie and Lynn can find time next week to review and submit what she requested.

###### 2. Personnel (~~Jordan~~):

- a. Review and update Strategic Plan:

###### 3. Marketing Plan (Greg)

- a. Review and update Strategic Plan: see attached packet submitted after BOD packet was sent out.

##### B. Board Member Committee Reports

###### 1. Finance (Katie, Lynn, Ann, John, Rachel)

- a. Staff Bouses : Rachel looked closely at the Budget v Actuals after the grim report from JSF and didn't see that there were any additional funds for bonuses. The BOD agreed to request a 50% match for the Endowment Fund for \$4,750 to give the part-time employees \$500 and full-time employees \$1,000.
- b. Review 2025 DRAFT Budget: Added 6 hours/month to Cay for billing, reports, and ancillary services. Also looking into a Community Paramedicine position; MOU with Delta to begin learning about the program. Setting up a meeting with HC EMS and Public Health.
- c. October Financial Report: See attached JFS report.

October Patient Counts

October 2023 Dental 66

October 2024 Dental 77

October 2023 Medical 250

October 2024 Medical 247

- d. Review Town Park Playground Donation Request: after a review of the finances and looking at the budget, the BOD did not see that we could donate. Rachel will reach out to HC EMS and Public Health to see if they would agree to ask the Endowment Fund to donate on all our behalf.

###### 2. Personnel (Lynn, ~~Jordan~~, Rachel)

- a. Review Employee Guidelines: these arrive late in the day from the attorney; move to January BOD

###### 3. Business Development (Lynn, Greg): see report

###### 4. Community Relations (Katie, Greg):

- a. 2025 Snowshoe Race: Greg has had meetings with Kate and Rachel to make sure everything gets planned and promoted in a timely manner; Ann suggested a free national marketing site and will send a link.
5. Facility Maintenance (Hector, Danny, Rachel)- Hector and Jasper have worked on the heat tape and Rachel can't tell that it is working; also will reach out to Foundation Repair to see if there are any contacts to help drain snow melt around the dumpster, parking spaces, and EMS driveway

**C. Executive Director's Report:**

1. Jordan Kaminski Resignation: see letter in packet
2. Recruiting Report:
  - a. APP:
    1. Sam's requests Anticipated start date - 02/10/2024, Relocation expenses - \$10,000 as a one-time investment, Loan repayment - \$20,000 annually for up to 3 years & Sign on Bonus - \$15,000 as a one-time investment *After reviewing the requirements of the Colorado State loan repayment program, it looks like a sign on bonus would disqualify me from participating in that program for the duration of that promissory note. I have worked towards some of those incentives before as it is the standard practice to minimize loss.*  
 Anns' response to him: We can discuss sign-on, moving and loan repayment with the board but here are my thoughts. This would be a promissory note with a specific time frame attached with repayment required if the contract term is not fulfilled. This is standard. Moving expenses would be more strongly considered if you were moving to Lake City specifically but we will discuss with the board. We do not have loan repayment through the clinic in place but are a HRSA/HPSA site and there is loan repayment that can be accessed through both federal and state programs. The way the scoring works, you would be more likely to get it through the state program. They base decisions on retention specifically so if you are likely to go up to Gunnison in a short while that would score you lower. Our site HPSA score is 7 and the federal program tends to award more to facilities with scores > 15. You can apply to both, but only accept one if awarded.
    2. Jady Anderson is coming for a visit December 16<sup>th</sup>, Bob Downs will give her a tour of LC after her site visit; she's going to graduate in May and is a NHCS student
  - b. Pharmacist's visit: Jennifer Hernandez met with Ann, and we will discuss her contract and other items for the next BOD meeting.
3. Move December's BOD meeting to Dec 10 to get 2025 Budget Packet submitted to County Commissioners before state deadline.

**D. Medical Director Report**

1. Recruitment report: see above;
2. We decided to terminate FlexScanMD and are setting up service with MEDeRx and hope to up and running by the end of December.

**E. Dental Director:** agrees to add hourly rate for Cay because there are several things that need to be done outside of hygiene hours; interested in looking into a billing company like Athena; Rachel will look into Athena Dental options

**F. Any other items-** Fitz Ilias invited us to their Christmas Party in AZ, PJWC is no longer doing Toys for Tots auction, County employees picked it up and will be doing on December 7<sup>th</sup> at the Museum in conjunction with Christmas in Lake City

#### IV. MEETING- 10:18am

- A. Consider motion of any updates and approve the meeting agenda.** *Add item H. staff bonuses; Remove item D*

**Motion:** Katie Elkins

**Second:** Greg Olson

**Vote:** all vote yes

**Motion carries**

- B. Consider motion to approve 2025 Budget.** *With changes; Rachel will BCC BOD with changes before December 10th BOD meeting*

**Motion:** Katie Elkins

**Second:** Greg Olson

**Vote:** all vote yes

**Motion carries**

- C. Consider motion to approve Town Park Playground Donation.**

**Motion:**

**Second:**

**Vote:** all vote no

**Motion denied**

- ~~**D. Consider motion to approve Employee Guidelines.**~~ *Move to January*

~~**Motion:**~~

~~**Second:**~~

~~**Vote:** all vote~~

~~**Motion**~~

- E. Consider motion to approve Jordan Kaminski's resignation.**

**Motion:** Greg Olson

**Second:** Katie Elkins

**Vote:** all vote yes

**Motion carries**

- F. Consider motion to approve moving the December BOD meeting to December 10.** *To get 2025 Budget Packet to County Commissioners before state deadline.*

**Motion:** Katie Elkins

**Second:** Greg Olson

**Vote:** all vote yes

**Motion carries**

- G. Consider motion to approve minutes from prior meetings- 10/22/2024.**

**Motion:** Greg Olson

**Second:** Katie Elkins

**Vote:** all vote yes

**Motion carries**

- H. Consider motion to approve Staff Bonuses.** *With 50% (\$475) match request from Endowment Fund*

**Motion:** Greg Olson

**Second:** Katie Elkins

**Vote:** all vote yes

**Motion** carries

**VI. CITIZEN COMMENTS FROM FLOOR:**

**VII. Adjourn.**

Meeting is adjourned at 10:22am. Next regular Board meeting will be on Tuesday, December 10, 2024, at approximately 8:30am in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

Lynn McNitt  
(President)

12/10/2024  
Date

(Secretary)

Rachel

Date

12/10/2024

(Recording Secretary)

Date