

LAKE FORK HEALTH SERVICES DISTRICT

BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

The mission of the Lake Fork Health Services District is to serve the community with compassionate quality healthcare.

Today's Date is **Tuesday, December 10, 2024.**

I. The regular monthly meeting of the Lake Fork Health Services District was called to order by Lynn McNitt at 8:33am.

II. Roll Call: In attendance were board members Lynn McNitt, Greg Olson & Katie Elkins. Also in attendance were Rachel Moore, & Ann Treisman (via Zoom). The recording secretary is Rachel Moore. Hector Gomez was absent.

Board of Directors:

President: Lynn McNitt

Vice-President:

Secretary: Hector Gomez

Treasurer: Katie Elkins

Board Member: Greg Olson

III. Workshop

A. Board Member Committee Reports

1. Finance (Katie, Lynn, Ann, John, Rachel)
 - a. Review 2025 DRAFT Budget Packet: Monday, December 9th, Jennifer Hernandez submitted an increase request to cover legal fees she'll incur as our pharmacist that bring the total to more than double the current rate. To accommodate this request Rachel made the administrative assistant a part time position, removed the \$9,408 for insurance and adjusted the pharmacy consult line item to \$10,000. The contract employee line item was increased to \$18,500 leaving the net income at \$116. GCEA also announce a meeting to discuss a 4.5% increase for 2025.
2. Personnel (Lynn, Rachel) Katie will attend tomorrow's staff meeting; Ann will reach out to Sam to let him know that the BOD is not inclined to pay any sign on bonuses or moving stipends because he's not committed to staying long term at LCAMC and is not planning to move to Lake City; Jadyn will be visiting Monday, Lynn will call LCCS to see if they can meet for finance to get his foot in the door; Bob picked up shifts in January.
3. Business Development (Lynn, Greg):
4. Community Relations (Katie, Greg):
 - a. 2025 Snowshoe Race: Greg and Rachel met with Kate to make sure everything gets planned and promoted in a timely manner; Kate will get registration link up by January 2, will give the Eventbrite login to Greg so he can reach out to former participants and keep up with registrations in general, there will be a national marketing piece, the BOD agreed there should be a shorter fun 1mile/kilometer route for a reduced rate
 - b. There have been several FB posts, click share to spread the word; suggestion made to add an end of year donation for LCAMC
5. Facility Maintenance (Hector, Danny, Rachel)- ice build up at back of EMS entrance is still an issue.

B. Executive Director's Report:

1. Review Resolution 2024-06 DEO Appointment- Rachel can be the delegated election official for the 2025 Election.
2. Review Resolution 2024-07 2025 Election- the 2025 Election will be held by mail in ballot only if there are more candidates than there are seats. There are two seats up for election for a four-year term (Jordan and Hector) and one seat for a two year term (Greg).

C. Medical Director Report

1. Ann clarified that she needs help from Jennifer to get Pharmacy up to par because there is so much out of date paperwork or missing information, Jennifer will also be able to help do a cost analysis and get pricing at more reasonable rates for 2025; Ann also has nobody to help her with the DEA licensing for issues with ordering narcotics, getting all the regulatory requirements will be very beneficial; Ann and Sherry agree that they will reduce the types and amounts of narcotics we will continue to carry

D. Dental Director Report:

- E. Any other items-** Discuss Resolution 2024-08 Designation of Meeting Day, Time & Place: meetings will continue to be held the last Tuesday of each month at 0830 at the Mosely Healthcare Complex in the Zeller Wellness area.

IV. MEETING- 9:10am

A. Consider motion of any updates and approve the meeting agenda.

Motion: Greg Olson

Second: Katie Elkins

Vote: all vote yes

Motion carries

B. Consider motion to approve 2025 Budget.

Motion: Katie Elkins

Second: Greg Olson

Vote: all vote yes

Motion carries

C. Consider motion to approve Operation Budget Resolution 2024-04 and Resolution 2024-05 for 2025 Mill Levy.

Motion: Greg Olson

Second: Katie Elkins

Vote: all vote yes

Motion carries

D. Consider motion to approve Resolution 2024-06 DEO Appointment.

Motion: Greg Olson

Second: Katie Elkins

Vote: all vote yes

Motion carries

E. Consider motion to approve Resolution 2024-07 2025 Election.

Motion: Greg Olson

Second: Katie Elkins

Vote: all vote yes

Motion carries

F. Consider motion to approve Resolution 2024-08 Designation of Meeting Day, Time & Place.

Motion: Katie Elkins

Second: Greg Olson

Vote: all vote yes

Motion carries

G. Consider motion to approve minutes from prior meetings- 11/26/2024.

Motion: Katie Elkins

Second: Greg Olson

Vote: all vote yes

Motion carries

VI. CITIZEN COMMENTS FROM FLOOR:

VII. Adjourn.

Meeting is adjourned at 9:15am. Next regular Board meeting will be on Tuesday, January 28, 2025, at approximately 8:30am in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

Lynn McDitt 1-28-25
(President) Date

Rachel 1/28/25
(Secretary) Date

(Recording Secretary) Date