

LAKE FORK HEALTH SERVICES DISTRICT

BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

The mission of the Lake Fork Health Services District is to serve the community with compassionate quality healthcare.

Today's Date is Tuesday, April 30, 2024.

I. The regular monthly meeting of the Lake Fork Health Services District was called to order by Katie Elkins at 8:33am.

II. **Roll Call:** In attendance were board members Hector Gomez, & Katie Elkins & Greg Olson via Zoom. Also in attendance were Greg Levine, Lori Lawrence, Rachel Moore, Ann Treisman, & Sherry Huisman. The recording secretary is Rachel Moore. Those in attendance via Zoom were Jessica Whiddon.

Board of Directors:

President: Lynn McNitt- absent

Vice-President: Jordan Kaminski- absent

Secretary: Hector Gomez

Treasurer: Katie Elkins

Board Member: Greg Olson

III. Workshop

A. Executive Director Report-

1. Financials-

a. Review of March financials & patient Counts:

i. ~~Dental Mar 2023 Mar 2024~~

ii. ~~Medical Mar 2023 Mar 2024~~

iii. Katie went through Budget v Actuals and the P&L (not in packet); is pleased to report we're in the black for the first quarter.

b. Capital Authorization 2024-003 Spirometry This test lung function and is required for certain types of physicals (TSA, Wildland fire) we must turn these patients away until we get a new machine. Ann requested an increase to \$3,000 after seeing some of the prices.

c. ESET endpoint protection for a 2-year subscription. A safety grant can be requested for a reimbursement of \$996.38.

2. Business Development-

a. ~~Review EMS Agreement~~

b. **Review Coroner's request:** see attached notes from attorney; Rachel will reach out to the attorneys to start working on an agreement for the space for \$5,000 per year; any additional security needs will be charged to the county.

c. **2024 CMS Survey:** it went well. What we noticed most was that we have had a huge number of key employees leave unfinished jobs, or incorrect or no training for certain jobs. Those who have picked up the pieces are working their hardest to get everything in order.

3. Community Relations

a. GVH-CEO Jason Amrich: wanted to see how GVH can partner/support LCAMC; interested in collaboration while preserving the special nature of our population; working on access to resources; discussion of assisting with PT, Exploration Kids, Speech and OT services in Lake City

- b. Health Fair May 13-17: labs will be performed by appointment from 9-10 during the normal lab hour, free assessments offered on Tue afternoon by appointment. Rachel will request help from one EMT-IV or higher level for labs each day to make sure regular patients can be seen and to take the stress off our staff. Rachel submitted a grant last week to help offset the cost of the assessments and so we can provide vouchers for free labs, purchase lunch for staff Mon and Tue, and provide snacks for staff and participants after the blood draw. Greg is working on PR (yard signs, flyers, Silver World ad, FB posts)

4. Personnel-

- a. Nurse's Day May 6 and week through May 12: Hector offered a free meal at Packers; Rachel will get gifts.
- b. Recruiting Report:
 - i. APP: Dr. Treisman and Rachel interviewed Amy Eckert for a PRN RN position on Wednesday. Rachel & Malinda interviewed Drew Stephens Wednesday for the PRN reception position. He was initially interested in the MA position, but we didn't have a need and wanted to get his foot in the door. Regina Hendrix, RN is planning a visit in early May. If things work out with housing, she will start in the fall as a full time RN.
- ~~c. Review Compensation Incentives:~~
 - i. Staff are taking on more responsibilities; it was suggested that we have some sort of incentive like student loan payment or an increase in pay. We've offered a \$2 increase for certifications.
 - ii. \$20,000 sustainability grant can be used to offer things like Sam's/Costco memberships, Armory memberships, ski hill passes...but we also need to consider a way to pay out Ann's final year at Montrose to get her here more often in 2025 if it's no too late.
 - iii. It was requested to increase the after hours on call rate. It was \$2/hour while on call then you clock in for the time you work in the clinic at your regular rate. It was suggested to pay employees time and half to come in after-hours. We are not planning after-hours through May.

B. Board Members Report-

- a. Hector: see attorney's response to questions attached; generator is still not working, requires a new harness, a new generator is too expensive at this time for the Gomez's to purchase, will continue to nurse it along; suggested providing resource information to our community for services offered at GVH; Jim Dixon building and offered an apartment to LCAMC staff first right of refusal; heat tape parts are in but can't work on it until the weather is better.
- b. Lynn:
- c. Katie:
- d. Jordan:
- e. Greg: will work with Rachel on partnership marketing for resources offered at GVH
- ~~f. Special Committees Report~~
 - i. Financial Viability (Lynn & Katie):
 - ii. Marketing Plan (Greg): see attached report.
 - iii. Employee Environment (Jordan & Bob):

C. Medical Director Report: ordered wall mounted narcotics safe; not fully staffed for nursing, will look at some Saturday openings in July; special pass for Michelle Mullins for travel on CR 26

D. Dental Director: Cay met with Grace to continue dental scanner training; John has done some research on average cost and is going to raise the rates of procedures accordingly. Bernie is in contact with Dr. Quigley to do a newspaper article.

E. Any other items-

IV. MEETING- 10:18AM

A. Consider motion of any updates and approve the meeting agenda.

Motion: Hector Gomez

Second: Greg Olson

Vote: all vote yes

Motion carries

B. Consider motion to approve Capital Authorization 2024-003 Spirometry. Request approved for up to \$3,000

Motion: Hector Gomez

Second: Greg Olson

Vote: all vote

Motion carries

C. Consider motion to approve EMS Agreement.

Motion:

Second:

Vote: all vote

Motion

D. Consider motion to approve Coroner's Request. \$5,000 yearly agreement, HC to pay any security upgrades, attorneys to draft agreement to be approved at May BOD meeting.

Motion: Greg Olson

Second: Hector Gomez

Vote: all vote yes

Motion carries

E. Consider motion to approve minutes from prior meeting- 3/26/2024.

Motion: Greg Olson

Second: Hector Gomez

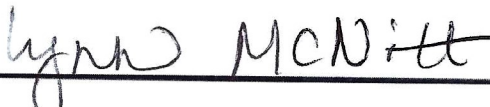
Vote: all vote yes

Motion carries

VI. CITIZEN COMMENTS FROM FLOOR:

VII. Adjourn.

Meeting is adjourned at 10:22AM. Next meeting will be on Tuesday, May 28, 2024, at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.


(President)

5/28/24
Date

Heidi Gray

5/28/24

(Secretary)

Date

Rachel

5/28/24

(Recording Secretary)

Date